

Address Label

Ship to: Rafik Video 817 Broadway, 4FL New York, NY 10003	Return Address:
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1. PRINT THIS PAGE. Cut out Address Label above and tape it to your package.

In the package you'll send, seal media in plastic bag(s). Use two inches of padding on all six sides in a corrugated box. Pack non-standard containers inside a standard corrugated box. (Unusual packaging stands out for those with ill intentions.) Save money by shipping (slow) US Postal MEDIA mail (no thumb drives or hard drives), or Postal Standard, Postal Priority mail, FedEx, UPS, or DHL. All of which can provide tracking (save your tracking number).

2. PROVIDE Your Contact Info. Provide a return address sticker or fill out the label below and enclose it in your box.

Return Address Sticker:	Name
Yes _____	Address
No _____	City, State, ZIP
Phone.....	Email.....

3. NUMBER YOUR MEDIA in the order you want them to be named.

4. What are we providing?

Quantity	Transfer To (don't know – ask us)	Transfer File Format (don't know – ask us)
	Video files: Web Download, USB Thumb drive, or USB Hard Drive	H264.mp4, h264.mov, DV.avi, Other:
	DVD Video (standard playable mp2 file format)	
		Many other file formats available
	Audio files: Web Download, USB Thumb Drive, or USB Hard Drive	Mp3, wav, OTHER: AIFF RECOMENDED
	CD Audio (standard playable CDAudio file format)	
	Tape recovery	Type of tape:

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5. SUGGEST A TITLE FOR CD/DVD labeling. (

6. PAYMENT

Credit card/ PayPal bill_____. Check Enclosed \$_____ Credit Cards accepted through our PayPal billing site – you do not need to be a member.

7. WE WILL CONFIRM RECEIPT of your materials and verify the cost before we start.